

EVER AFTER PLANNER



# Printable Wedding Planner

Binder-ready pages in US Letter: checklist, budget, guests, seating, vendors, timelines and more.



# Planning checklist (1 of 4)

## 12+ Months Out

|                                                                                 |         |       |
|---------------------------------------------------------------------------------|---------|-------|
| <input type="checkbox"/> Celebrate the engagement and tell close family first   | Both    | _____ |
| <input type="checkbox"/> Set a rough total budget and agree who is contributing | Both    | _____ |
| <input type="checkbox"/> Decide on guest count range (small, medium, large)     | Both    | _____ |
| <input type="checkbox"/> Choose 2-3 possible wedding dates and a season         | Both    | _____ |
| <input type="checkbox"/> Start a shared inspiration board (Pinterest or folder) | Bride   | _____ |
| <input type="checkbox"/> Hire a wedding planner or coordinator (if wanted)      | Both    | _____ |
| <input type="checkbox"/> Research and tour ceremony and reception venues        | Both    | _____ |
| <input type="checkbox"/> Book the venue and sign the contract                   | Both    | _____ |
| <input type="checkbox"/> Choose your wedding party and ask them                 | Both    | _____ |
| <input type="checkbox"/> Hold the engagement party (optional)                   | Parents | _____ |

## 11 Months Out

|                                                                                 |       |       |
|---------------------------------------------------------------------------------|-------|-------|
| <input type="checkbox"/> Draft a preliminary guest list with both families      | Both  | _____ |
| <input type="checkbox"/> Research photographers and videographers               | Bride | _____ |
| <input type="checkbox"/> Book the photographer                                  | Both  | _____ |
| <input type="checkbox"/> Research caterers (if venue does not provide)          | Both  | _____ |
| <input type="checkbox"/> Book the officiant                                     | Groom | _____ |
| <input type="checkbox"/> Create a wedding website                               | Groom | _____ |
| <input type="checkbox"/> Send Save-the-Date planning: collect mailing addresses | Bride | _____ |
| <input type="checkbox"/> Open a dedicated wedding checking account              | Both  | _____ |
| <input type="checkbox"/> Research wedding insurance                             | Groom | _____ |
| <input type="checkbox"/> Set up your registry accounts                          | Both  | _____ |

## 10 Months Out

|                                                                               |         |       |
|-------------------------------------------------------------------------------|---------|-------|
| <input type="checkbox"/> Shop for the wedding dress and schedule appointments | Bride   | _____ |
| <input type="checkbox"/> Book the DJ or band                                  | Both    | _____ |
| <input type="checkbox"/> Book the florist                                     | Bride   | _____ |
| <input type="checkbox"/> Book the caterer and schedule a tasting              | Both    | _____ |
| <input type="checkbox"/> Start researching hair and makeup artists            | Bride   | _____ |
| <input type="checkbox"/> Decide on the color palette and overall style        | Both    | _____ |
| <input type="checkbox"/> Reserve a hotel room block for out-of-town guests    | Parents | _____ |
| <input type="checkbox"/> Plan the honeymoon destination and budget            | Both    | _____ |
| <input type="checkbox"/> Check passport validity for both of you              | Both    | _____ |
| <input type="checkbox"/> Book the videographer (if wanted)                    | Both    | _____ |

# Planning checklist (2 of 4)

## 9 Months Out

|                          |                                                       |               |       |
|--------------------------|-------------------------------------------------------|---------------|-------|
| <input type="checkbox"/> | Order the wedding dress and schedule alterations      | Bride         | _____ |
| <input type="checkbox"/> | Choose bridesmaid dresses and groomsmen attire        | Wedding Party | _____ |
| <input type="checkbox"/> | Order Save-the-Dates                                  | Bride         | _____ |
| <input type="checkbox"/> | Book the rentals (tables, chairs, linens, tent)       | Planner       | _____ |
| <input type="checkbox"/> | Book transportation for the wedding day               | Groom         | _____ |
| <input type="checkbox"/> | Start the premarital counseling or officiant meetings | Both          | _____ |
| <input type="checkbox"/> | Reserve a rehearsal dinner venue                      | Parents       | _____ |
| <input type="checkbox"/> | Finalize the guest list and gather addresses          | Both          | _____ |
| <input type="checkbox"/> | Book the baker or dessert vendor                      | Bride         | _____ |
| <input type="checkbox"/> | Research wedding favors and welcome bags              | Bride         | _____ |

## 8 Months Out

|                          |                                                    |               |       |
|--------------------------|----------------------------------------------------|---------------|-------|
| <input type="checkbox"/> | Mail Save-the-Dates                                | Bride         | _____ |
| <input type="checkbox"/> | Book hair and makeup artists and a trial           | Bride         | _____ |
| <input type="checkbox"/> | Book the lodging for the wedding night             | Groom         | _____ |
| <input type="checkbox"/> | Choose and order invitations                       | Both          | _____ |
| <input type="checkbox"/> | Plan the bridal shower with the host               | Maid of Honor | _____ |
| <input type="checkbox"/> | Plan the bachelorette weekend                      | Maid of Honor | _____ |
| <input type="checkbox"/> | Plan the bachelor party                            | Best Man      | _____ |
| <input type="checkbox"/> | Review the vendor contracts and payment schedule   | Both          | _____ |
| <input type="checkbox"/> | Shop for engagement rings sizing and wedding bands | Both          | _____ |
| <input type="checkbox"/> | Book the honeymoon flights and hotels              | Both          | _____ |

## 7 Months Out

|                          |                                                         |         |       |
|--------------------------|---------------------------------------------------------|---------|-------|
| <input type="checkbox"/> | Order wedding bands                                     | Both    | _____ |
| <input type="checkbox"/> | Select ceremony readings, vows format and music         | Both    | _____ |
| <input type="checkbox"/> | Choose cake flavors and design at a tasting             | Both    | _____ |
| <input type="checkbox"/> | Plan the menu with the caterer and confirm meal options | Both    | _____ |
| <input type="checkbox"/> | Order bridesmaid and groomsmen gifts                    | Both    | _____ |
| <input type="checkbox"/> | Book the calligrapher or address-printing service       | Bride   | _____ |
| <input type="checkbox"/> | Choose and order the ceremony decor and signage         | Bride   | _____ |
| <input type="checkbox"/> | Start the name change research (if applicable)          | Bride   | _____ |
| <input type="checkbox"/> | Register for gifts and add items from every price range | Both    | _____ |
| <input type="checkbox"/> | Arrange childcare and kids' plan for the wedding day    | Parents | _____ |

# Planning checklist (3 of 4)

## 6 Months Out

|                          |                                                       |         |       |
|--------------------------|-------------------------------------------------------|---------|-------|
| <input type="checkbox"/> | Finalize the florals, centerpieces and bouquet design | Bride   | _____ |
| <input type="checkbox"/> | Order the invitations and RSVP cards                  | Both    | _____ |
| <input type="checkbox"/> | Buy the wedding shoes and accessories                 | Bride   | _____ |
| <input type="checkbox"/> | Book the groom's suit or tuxedo fitting               | Groom   | _____ |
| <input type="checkbox"/> | Plan the reception timeline with the DJ and emcee     | Both    | _____ |
| <input type="checkbox"/> | Submit your song list and do-not-play list            | Both    | _____ |
| <input type="checkbox"/> | Book a day-of coordinator or confirm venue contact    | Both    | _____ |
| <input type="checkbox"/> | Reserve guest transportation or shuttles              | Parents | _____ |
| <input type="checkbox"/> | Plan your welcome party or day-after brunch           | Parents | _____ |
| <input type="checkbox"/> | Schedule the dress fitting number one                 | Bride   | _____ |

## 5 Months Out

|                          |                                                      |         |       |
|--------------------------|------------------------------------------------------|---------|-------|
| <input type="checkbox"/> | Write the first draft of your vows                   | Both    | _____ |
| <input type="checkbox"/> | Assemble and address invitations                     | Bride   | _____ |
| <input type="checkbox"/> | Finalize the photo shot list and family photo groups | Both    | _____ |
| <input type="checkbox"/> | Order the programs, menus and place cards            | Bride   | _____ |
| <input type="checkbox"/> | Plan the rehearsal dinner menu and guest list        | Parents | _____ |
| <input type="checkbox"/> | Buy the guest book, cake knife and toasting glasses  | Bride   | _____ |
| <input type="checkbox"/> | Order the wedding favors                             | Bride   | _____ |
| <input type="checkbox"/> | Book the marriage license appointment window         | Both    | _____ |
| <input type="checkbox"/> | Plan the hair and makeup for the wedding party       | Bride   | _____ |
| <input type="checkbox"/> | Schedule the dental, skincare and wellness routine   | Both    | _____ |

## 4 Months Out

|                          |                                                            |       |       |
|--------------------------|------------------------------------------------------------|-------|-------|
| <input type="checkbox"/> | Mail the invitations (8 weeks before is the standard)      | Bride | _____ |
| <input type="checkbox"/> | Finalize the music list for the ceremony and cocktail hour | Both  | _____ |
| <input type="checkbox"/> | Confirm the menu and bar plan with the caterer             | Both  | _____ |
| <input type="checkbox"/> | Schedule the second dress fitting                          | Bride | _____ |
| <input type="checkbox"/> | Plan the seating chart framework                           | Both  | _____ |
| <input type="checkbox"/> | Write thank-you notes for shower and engagement gifts      | Bride | _____ |
| <input type="checkbox"/> | Choose the getaway car or exit plan                        | Groom | _____ |
| <input type="checkbox"/> | Arrange the marriage license requirements and ID           | Both  | _____ |
| <input type="checkbox"/> | Confirm the officiant script and ceremony order            | Groom | _____ |
| <input type="checkbox"/> | Share the day-of timeline draft with the wedding party     | Both  | _____ |

# Planning checklist (4 of 4)

## 3 Months Out

|                                                                                  |               |       |
|----------------------------------------------------------------------------------|---------------|-------|
| <input type="checkbox"/> Track RSVPs and follow up with non-responders           | Bride         | _____ |
| <input type="checkbox"/> Book the hair and makeup trial                          | Bride         | _____ |
| <input type="checkbox"/> Confirm the floral order and delivery time              | Bride         | _____ |
| <input type="checkbox"/> Finalize the table layout and floor plan                | Both          | _____ |
| <input type="checkbox"/> Prepare the emergency kit and day-of bag                | Maid of Honor | _____ |
| <input type="checkbox"/> Write the final vows and print a copy                   | Both          | _____ |
| <input type="checkbox"/> Select the toasts and speakers and share the time limit | Parents       | _____ |
| <input type="checkbox"/> Order the marriage certificate copies                   | Both          | _____ |
| <input type="checkbox"/> Plan the honeymoon packing list and travel documents    | Both          | _____ |
| <input type="checkbox"/> Send the day-of contact list to the wedding party       | Planner       | _____ |

## 1-2 Months Out

|                                                                                   |               |       |
|-----------------------------------------------------------------------------------|---------------|-------|
| <input type="checkbox"/> Apply for the marriage license (check validity window)   | Both          | _____ |
| <input type="checkbox"/> Get the final headcount to the caterer                   | Both          | _____ |
| <input type="checkbox"/> Finalize the seating chart and print place cards         | Both          | _____ |
| <input type="checkbox"/> Do the final dress fitting                               | Bride         | _____ |
| <input type="checkbox"/> Do the final suit fitting and pick up attire             | Groom         | _____ |
| <input type="checkbox"/> Confirm every vendor arrival time and address in writing | Planner       | _____ |
| <input type="checkbox"/> Prepare final vendor payments and tips in envelopes      | Both          | _____ |
| <input type="checkbox"/> Break in your wedding shoes at home                      | Bride         | _____ |
| <input type="checkbox"/> Hold the bachelor and bachelorette celebrations          | Wedding Party | _____ |
| <input type="checkbox"/> Pack for the honeymoon and wedding night                 | Both          | _____ |

## Wedding Week

|                                                                                        |               |       |
|----------------------------------------------------------------------------------------|---------------|-------|
| <input type="checkbox"/> Confirm the weather plan B with the venue                     | Planner       | _____ |
| <input type="checkbox"/> Deliver decor, favors and the seating chart to the venue      | Wedding Party | _____ |
| <input type="checkbox"/> Hold the rehearsal at the ceremony site                       | Both          | _____ |
| <input type="checkbox"/> Host the rehearsal dinner and give gifts to the wedding party | Parents       | _____ |
| <input type="checkbox"/> Give the final timeline to every vendor                       | Planner       | _____ |
| <input type="checkbox"/> Pick up the marriage license and the ring box                 | Groom         | _____ |
| <input type="checkbox"/> Pack the day-of bag and emergency kit                         | Maid of Honor | _____ |
| <input type="checkbox"/> Get a manicure, a facial and a good night of sleep            | Bride         | _____ |
| <input type="checkbox"/> Hand the final payments and tips to the best man              | Groom         | _____ |
| <input type="checkbox"/> Charge phones, cameras and the speaker                        | Wedding Party | _____ |

BUDGET

# Wedding budget

Total budget: \_\_\_\_\_ Wedding date: \_\_\_\_\_

| Category               | Target | Estimated | Actual | Paid |
|------------------------|--------|-----------|--------|------|
| Venue & Rental         |        |           |        |      |
| Catering & Bar         |        |           |        |      |
| Photography & Video    |        |           |        |      |
| Attire & Beauty        |        |           |        |      |
| Flowers & Decor        |        |           |        |      |
| Music & Entertainment  |        |           |        |      |
| Stationery & Postage   |        |           |        |      |
| Cake & Desserts        |        |           |        |      |
| Wedding Rings          |        |           |        |      |
| Transportation         |        |           |        |      |
| Officiant & Legal      |        |           |        |      |
| Favors & Gifts         |        |           |        |      |
| Planner & Coordination |        |           |        |      |
| Total                  |        |           |        |      |

## Who is contributing

| Contributor | Pledged | Received |
|-------------|---------|----------|
|             |         |          |
|             |         |          |
|             |         |          |
|             |         |          |
|             |         |          |

## Line items and payments

## Payments

[illegible]

[illegible]

[illegible]

## GUEST LIST

## Guest list & RSVP (3 of 3)

[illegible]

# Seating chart (tables 1-12)

|                                                                             |                                                                             |                                                                             |
|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <div>Table 1 seats ____</div> <div><div></div><div></div><div></div></div>  | <div>Table 2 seats ____</div> <div><div></div><div></div><div></div></div>  | <div>Table 3 seats ____</div> <div><div></div><div></div><div></div></div>  |
| <div>Table 4 seats ____</div> <div><div></div><div></div><div></div></div>  | <div>Table 5 seats ____</div> <div><div></div><div></div><div></div></div>  | <div>Table 6 seats ____</div> <div><div></div><div></div><div></div></div>  |
| <div>Table 7 seats ____</div> <div><div></div><div></div><div></div></div>  | <div>Table 8 seats ____</div> <div><div></div><div></div><div></div></div>  | <div>Table 9 seats ____</div> <div><div></div><div></div><div></div></div>  |
| <div>Table 10 seats ____</div> <div><div></div><div></div><div></div></div> | <div>Table 11 seats ____</div> <div><div></div><div></div><div></div></div> | <div>Table 12 seats ____</div> <div><div></div><div></div><div></div></div> |

# Seating chart (tables 13-24)

|                                                                             |                                                                             |                                                                             |
|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <div>Table 13 seats ____</div> <div><div></div><div></div><div></div></div> | <div>Table 14 seats ____</div> <div><div></div><div></div><div></div></div> | <div>Table 15 seats ____</div> <div><div></div><div></div><div></div></div> |
| <div>Table 16 seats ____</div> <div><div></div><div></div><div></div></div> | <div>Table 17 seats ____</div> <div><div></div><div></div><div></div></div> | <div>Table 18 seats ____</div> <div><div></div><div></div><div></div></div> |
| <div>Table 19 seats ____</div> <div><div></div><div></div><div></div></div> | <div>Table 20 seats ____</div> <div><div></div><div></div><div></div></div> | <div>Table 21 seats ____</div> <div><div></div><div></div><div></div></div> |
| <div>Table 22 seats ____</div> <div><div></div><div></div><div></div></div> | <div>Table 23 seats ____</div> <div><div></div><div></div><div></div></div> | <div>Table 24 seats ____</div> <div><div></div><div></div><div></div></div> |

## Vendor contacts

[illegible]

## Ceremony timeline

| Time    | Min    | What happens                                | Who                                      | Where           |
|---------|--------|---------------------------------------------|------------------------------------------|-----------------|
| 4:00 PM | 10 min | Guests arrive and are seated; prelude music | Ushers, musicians                        | Garden entrance |
| 4:25 PM | 5 min  | Grandparents and parents seated             | Ushers                                   | Aisle           |
| 4:30 PM | 5 min  | Officiant and groom take their places       | Officiant, groom, best man               | Altar           |
| 4:32 PM | 5 min  | Bridal party processional                   | Wedding party                            | Aisle           |
| 4:37 PM | 3 min  | Bride's entrance                            | Bride, father                            | Aisle           |
| 4:40 PM | 5 min  | Welcome and opening words                   | Officiant                                | Altar           |
| 4:45 PM | 5 min  | Readings                                    | Sister of the bride, friend of the groom | Altar           |
| 4:50 PM | 8 min  | Vows and ring exchange                      | Couple                                   | Altar           |
| 4:58 PM | 2 min  | Pronouncement and first kiss                | Officiant                                | Altar           |
| 5:00 PM | 3 min  | Recessional                                 | Everyone                                 | Aisle           |
| 5:03 PM | 5 min  | Sign the marriage license                   | Couple, witnesses                        | Signing table   |
|         |        |                                             |                                          |                 |
|         |        |                                             |                                          |                 |
|         |        |                                             |                                          |                 |
|         |        |                                             |                                          |                 |
|         |        |                                             |                                          |                 |

## Reception timeline

[illegible]

# Packing lists

## Packing list: bride

- ☐ Wedding dress, veil, slip
- ☐ Wedding shoes and a comfy pair
- ☐ Jewelry and hair accessories
- ☐ Undergarments and shapewear
- ☐ Getting-ready robe
- ☐ Makeup touch-up kit
- ☐ Hair pins, brush and hairspray
- ☐ Perfume

## Packing list: groom

- ☐ Suit, shirt, tie and pocket square
- ☐ Dress shoes and socks
- ☐ Cufflinks and watch
- ☐ Belt or suspenders
- ☐ Grooming kit
- ☐ Cologne
- ☐ Rings (hand to best man)

## Packing list: honeymoon

- ☐ Passports and visas
- ☐ Flight and hotel confirmations
- ☐ Travel insurance card
- ☐ Credit cards and some cash
- ☐ Swimwear
- ☐ Evening outfits
- ☐ Walking shoes

- ☐ Vows copy
- ☐ Marriage license (with ID)
- ☐ Phone charger and power bank
- ☐ Snacks and water
- ☐ Going-away outfit
- ☐ Gifts for the wedding party
- ☐
- ☐
- ☐

- ☐ Vows copy
- ☐ Marriage license (with ID)
- ☐ Envelopes with vendor tips
- ☐ Phone charger
- ☐ Going-away outfit
- ☐
- ☐
- ☐

- ☐ Adapters and chargers
- ☐ Sunscreen
- ☐ Medications
- ☐ Camera
- ☐ Small day bag
- ☐
- ☐
- ☐

DAY-OF

## Wedding day emergency kit

Pack in a small tote and hand it to your maid of honor.

- ☐ Safety pins and sewing kit
- ☐ Double-sided fashion tape
- ☐ Stain remover pen
- ☐ Bobby pins, hair ties, mini hairspray
- ☐ Lint roller
- ☐ Pain reliever and antacids
- ☐ Band-aids and blister pads
- ☐ Tissues and blotting papers
- ☐ Deodorant and perfume
- ☐ Lipstick and powder
- ☐ Mints and gum

- [illegible]

# Photo shot list

Give this to your photographer and a family member who knows everyone's names.

☐ Dress hanging in window

☐ Rings on invitation

☐ Bride getting ready, candid

☐ Groom and groomsmen laughing

☐ Gift exchange and letters

☐ First look reaction

☐ Couple portraits at golden hour

☐ Full wedding party

☐ Bride with bridesmaids

☐ Groom with groomsmen

☐ Couple with bride's parents

☐ Couple with groom's parents

☐ Both families together

☐ Grandparents with couple

☐ Ceremony aisle wide shot

☐ Vows close-up

☐ First kiss

☐ Ring exchange

☐ Recessional

☐ Reception room before guests

☐ Table centerpieces

☐ Cake detail

☐ First dance

☐ Parent dances

☐ Toasts and reactions

☐ Cake cutting

☐ Bouquet or garter toss

☐ Sparkler send-off

☐

☐

☐

☐

☐

☐

## Family groups

| Group | Names | Done |
|-------|-------|------|
|       |       |      |
|       |       |      |
|       |       |      |
|       |       |      |
|       |       |      |

# Notes (1 of 2)

Date: \_\_\_\_\_ Topic: \_\_\_\_\_

Lined area for notes, consisting of multiple horizontal lines.

## Notes (2 of 2)

**Date:** \_\_\_\_\_ **Topic:** \_\_\_\_\_

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.